

HURST GREEN PARISH COUNCIL

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Minutes of the meeting held in Hurst Green Village Hall on Tuesday 31st August 2010 at 8:00pm.

Present: - Councillor Browne (Chairman) arrived at 8.30pm, Councillor Cruse, Councillor Hampton, Councillor Hilbourne (Chair for first part of meeting), Councillor Jenner, Councillor Peacock and County Councillor Barnes. Five members of the public, PCSO Tom McAspurn and the Clerk were in attendance.

1.0 Apologies for Absence: - Councillor Duddridge, Councillor Greenfield, Councillor Wright, District Councillor Hearn and District Councillor Prochak.

2.0 Minutes of the last meeting: - To sign as a correct record the minutes of the meeting held on the 27th July 2010.

Proposed by Councillor Cruse and seconded by Councillor Hilbourne.

2.1 Matters arising from the Minutes: -

Councillor Browne has requested that future minutes be shortened although with more detail than is legally required. *Councillors unanimously supported this* but retain the right to have certain items minuted in more detail upon request. No other matters arising.

3.0 Declaration of interest: -

Councillor Hilbourne declared a prejudicial interest in agenda item 4.7 Village School Project as a Governor of the School.

Councillor Cruse declared prejudicial interests in agenda items 4.5 and 4.6 as President of the Twinning Association and Secretary to the Village Hall.

4.0 Community: - *Guest Speaker i) PCSO Report.*

PCSO Tom McAspurn gave his report to the Council. Only three incidents in the last month.

4.1 Local Action Plan Sub Committee Report

No minutes have been rec'd for the first meeting. Third meeting yet to take place.

Council requested agenda and minutes of all meetings plus a breakdown of the formation of the committee. Councillor Browne to be asked to action.

Request rec'd to move Agenda item, 4.2 Community Shop to later in the meeting when Councillor Browne is present.

4.3 Youth Issues

Nothing to report.

4.4 Recycling

Nothing to report.

4.5 Twinning Association

i) Consideration of present to Ellerhoop to mark opening of new Community Hall.

Councillor Cruse declared a prejudicial interest in this item as President and therefore *left the meeting*. Request received from the Twinning Association for a plaque for the new hall with wording to the effect, 'Donated by the people of Hurst Green etc.' Various prices ranging from £27.25 to £46.50.

Councillor Hilbourne proposed that a sum of up to £50.00 be donated for this purpose. Councillor Peacock seconded this and the resolution was unanimously carried.

Councillor Cruse re-joined the meeting.

Councillor Cruse read out the Twinning Association report.

4.6 Village Hall Report

Councillor Cruse declared a prejudicial interest in this item as Secretary and had no report.

4.7 Village School Project

Councillor Hilbourne declared a prejudicial interest in this as a School Governor. No report given.

Councillor Barnes noted that the build was now back on schedule.

4.8 Parish Magazine

Bob Janes reported that 600 copies of the Parish Magazine was currently being printed and handed out some of the first print run.

Councillor Hilbourne gave continuing thanks to Bob for his commitment and work on this project.

4.9 Allotments

Maureen Harniman reported that the water supply was now connected. All the sheds have water collection facilities for the roof run off.

Currently 22 plots with six people on the waiting list.

4.10 Church Flowers

Councillor Hilbourne proposed that the Parish Council donate £50.00 for flowers for the annual Church Flower Festival.

The resolution was seconded by Councillor Peacock and unanimously approved.

4.11 Parish Council Representative for Affordable Housing Scheme

Councillor Browne has informed the Clerk that he is interested in this. Clerk to contact Tom Warder.

4.12 Village Fete

Councillor Cruse has been appointed as lead member for this by the Local Action Plan subcommittee. Possible date, 18th June 2011 with proposed parade and invite to Ellerhoop. Lots more in the pipeline.

Councillor Browne joined the meeting and took the Chair, thanking Councillor Hilbourne for deputizing.

4.13 County/District Councillors Report

Councillor Barnes had little to report but noted that there was on going pressure re the budget.

Told the meeting that if there are good economic reasons for proposed road schemes such as the A21 then they may still get approval.

4.2 Community Shop

Allan Fisher presented the Council with his report from the steering group.

Requested a special meeting of the Parish Council to discuss all issues relating to the shop project.

Councillor Hilbourne requested briefing notes before the meeting which was set for 14th September.

Maureen Harniman has prepared the grant applications but these cannot proceed until the building is owned. Allan Fisher is to be co-opted onto the Steering Group so that he can address the Parish Council directly.

5.0 **Planning: -**

5.1 RDC Planning decisions

RR/2010/349/P - Mr J Ladbrook, Prospect Cottage, 25 London Road, Hurst Green. Turn area of front garden adj to A21 into parking area. Remove existing small shed and replace with larger shed. **Granted.**

RR/2010/361/P - Mr Abdul Haque, Haydens, 40 London Road, Hurst Green. Replacement of an existing kitchen extract system and erection of associated ducting to the rear elevation of the building. **Granted.**

RR/2010/543/L - Mr Abdul Haque, Haydens, 40 London Road, Hurst Green. Replacement of an existing kitchen extract system and erection of associated ducting to the rear elevation of the building. **Granted.**

5.2 Current Applications

Councillor Cruse declared a personal interest in the next item and left the meeting.

RR/2010/1639/P - Mr S Cruse, 8 Vicarage Way, Hurst Green. Conversion of Garage into habitable Room. **Supported.**

Councillor Cruse returned to the meeting.

RR/2010/1750/P - Mr Shoard, Lovelock Cottage, London Road Hurst Green. Demolish and rebuild detached masonry double garage to match existing. **Supported.**

RR/2010/1900/P - Mrs P Prudence, 59 Ridgeway, Hurst Green. Single storey extension to side of existing bungalow. **Supported.**

RR/2010/1911/O- Mrs B Timms, 23 Great Oak, Hurst Green. Lawful development of single storey rear extension. **Supported.**

RR/2010/433/L - Mr Steadman, Hawthorn Cottage, 5 London Road Hurst Green. Replacement of all windows in like-for-like but double glazed sashes. Total 8 no. windows (retrospective application).

Supported.

RR/2010/1927/P - Mr John Matthews, Orchard Farm (Sussex) Ltd, London Road Hurst Green. Proposed Coffee shop with kitchen and toilet facilities. **Supported.**

6.0 Finance/RFO's Report:-

6.1 Current financial position

Balance of accounts

Community Account (6752)	£2,521.00	as at 15th August 2010
Community Savings (6779)	£12,775.38	as at 23 rd July 2010
Renewals A/C Community Savings (6760)	£20,012.96	as at 2 nd August 2010

These figures are the position as at the latest statements received as shown. They do not include monies received or paid away subsequently.

Direct Debit payments

16 th August 2010 - PWLB, Loan interest and capital repayment.	£2012.47
1 st July 2010 - BT, Village Hall Telephone.	£46.45
19 th July 2010 - BT, Village Hall Broadband.	£14.54

Payments received

None

Approval and issue of Cheques

Urgent cheques drawn and paid away

Cheque No. 100080 - DG Browne Contractors, Grass cutting Drewetts & Lodge Field, August. £117.50

Cheques to be authorised for this meeting

Cheque No. 100081 - Active Risk Management, Playground inspection.	£56.00
Cheque No. 100082 - J Ellis, Clerk's Salary & O/T.	£425.65
Cheque No. 100083 - Mazars, external Audit fee.	£344.88
Cheque No. 100084 - Ernest Doe & Sons, water fittings for Allotments	£1.26
Cheque No. 100085 - HGPC, for upkeep of Churchyard.	£900.00
Cheque No. 100086 - Mrs W Browne, flowers for Church Festival.	£50.00
Cheque No. 100087 - RFO, purchase of external hard drive to back up Parish A/cs	£38.29

Approval is sought for past and present issue of Cheques.

Cheques proposed by Councillor Cruse and seconded by Councillor Hampton.

RFO's Report

Councillor Hilbourne told the Council that the Village Hall Broadband has been closed down and the account settled.

The annual Audit has been signed off by Mazars, the external auditors. The necessary,

"Notice of conclusion of the Audit and the right to inspect the Annual Return for the year ended 31st March 2010" will be placed on the Parish noticeboard shortly.

For Drewetts Field, Councillor Hilbourne has lodged the financial return for year ended 31st March 2010 with the Charity Commission. It can be viewed on their website, Charity 305263.

Councillor Hilbourne formally requested permission to purchase external hard drive for £38.29 so that he can back up a copy of the Council's Annual Accounts.

This was supported by Councillor Peacock and seconded by Councillor Browne.

7.0 Playing Fields:-

Councillor Cruse will leave completed check lists for Drewetts Field in the Village Hall. .

7.1 Tenders for Playing Fields 2011

- i) Lodge Field, grass cutting in play area & field. Insufficient tenders rec'd to discuss this.
- ii) Drewetts Field, grass cutting in football area. Insufficient tenders rec'd to discuss this
- iii) Demolition or rebuild of Shelter in Drewetts Field. Only two quotes rec'd. Councillor Browne will get a third before next meeting.

7.2 Risk Assessment Report for Lodge Field

Nothing urgent that need immediate attention but minor works will need doing at some point.

Clerk to investigate options.

7.3 Fence for Drewetts Field

To be postponed to next meeting after Councillors have inspected site.

8.0 Footpaths:-

A local resident has expressed concern to Councillor Peacock about lack of way markers on Public Rights of Way.

Clerk explain that East Sussex County Council has just finished a complete audit of the Public Rights of Way system and would be rectifying faults as time and money dictated.

9.0 Transport and Roads:-

Nothing to report.

10.0 Notices and Correspondence:-

The Community Right to Build, info, (part of central Government's Big Society plan)

RDC, Update on the Future of Standards

SLCC Branch Newsletter, 25th August 2010

SALC, info re government consultation which will allow residents to veto excessive council tax increases

Rother Community Times, summer 2010, issue 8

RDC, notification of revisions to the Local Development Framework.

ESCC Get Involved!, Adult Social Care's consultation update, July 2010 edition

ESCC, Tree Warden Newsletter, Summer/Autumn 2010

ESCC, notification of works on the C213, Church Hill, Etchingham 6th-10th Sept

SALC, notification of training course, Sat 11th Sept, Bramber

East Sussex Fire and Rescue Service newsletter

Police, monthly report for Ticehurst, Flimwell, Etchingham, Hurst Green and Stonegate for July 2010

New Social enterprise focus group meeting Thurs. 9th Sept, Lewes

RRAH, Rother Rural Affordable Homes, Parish Council Welcome Pack

Fit, Fields in Trust July newsletter

Presentation info from the Transport and Environment annual meeting on the 23rd July

RDC Planning Policy in Rother district, August Update

Rother Voluntary Action September E-Bulletin Ed.27

Rother Bulletin, August 2010

ESCC, notification of roadwork's

Invite to Community Emergency planning Conference, Thurs. 18th November, Eastbourne

10.1 Urgent issues requiring attention

Nothing to report.

11.0 Items for the next agenda:-

Community Shop

Parish Magazine

Tenders for playing field maintenance

13.0 Date and time of next meeting: - *Special meeting*, Tuesday, 14th September 2010 in Hurst Green Village Hall at 8.00pm. Normally meeting 28th September 2010 in Hurst Green Village Hall with public consultation from 7.30pm.

The Chairman declared the meeting closed at 9.35pm.

Distribution of Minutes: -
All Parish Councillors.
Parish Council Noticeboard.
ESCC Councillor J. Barnes.
RDC Councillor G. Hearn.
RDC Councillor S. Prochak.

Signed

Chairman

Dated